

CITY OF CORONA

Contracted Fixed Route / Corona Dial-A-Ride (Paratransit) Transportation Services REQUEST FOR PROPOSALS (RFP) 18-006SB ADDENDUM No. 3

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Addendum No. 3 to RFP 18-006SB issued to provide responses to questions submitted by potential contractors. All provisions to this Addendum No. 3 are hereby incorporated by reference into the subject RFP 18-006SB. Proposers shall account for all provisions pursuant to this Addendum No. 3 in submitting their proposals. Each proposer shall acknowledge receipt of this Addendum in the space provided herein.

Vendor Question No. 1:

Why are the revenue service hours for Dial-A-Ride expected to decrease in 2018 compared to 2017?

City Response:

Prior to January 2, 2018, the City provided Dial-A-Ride (DAR) services to the general public. However, effective January 2, 2018, the DAR services are now available only to the following rider groups: a.) Seniors 60 years and older, b.) Persons with disabilities and c.) Persons certified under the Americans with Disabilities Act. The projected decrease in the DAR ridership is due to loss of general public ridership which is approximately ten percent (10%).

Vendor Question No. 2:

Can you please provide a breakdown of revenue service hours on weekdays vs. Saturdays?

City Response:

Reference the chart below:

Days of the Week	Dial-A-Ride	Corona Cruiser Blue Line	Corona Cruiser Red Line	
Monday – Friday	6:42AM to 6:00PM		6:30AM to 7:09PM	
	(Seniors and Persons with Disabilities)	6:30AM to 7:09PM		
	6:30AM to 7:09PM			
	(ADA Certified)			
Saturday	8:52AM to 5:09PM	8:52AM to 3:50PM	9:00AM to 5:09PM	
Sunday	NO SERVICE	NO SERVICE	NO SERVICE	

Vendor Question No. 3:

Is the Routematch CAD/AVL system used for both Paratransit and Fixed Route?

City Response:

Paratransit uses CAD/AVL and Fixed Route uses AVL

Vendor Question No. 4:

Are Fixed Route vehicles equipped an AVA/PA system? If so, which one?

City Response:

All revenue vehicles are equipped with a PA system.

Vendor Question No. 5:

How often are vehicles typically replaced?

City Response:

The vehicles are typically replaced based on FTA's useful life guidelines:

Cutaway DAR Vehicles: 5 years or 150,000 miles

Low-floor Fixed Route Vehicles: 12 years or 500,000 miles

Vendor Question No. 6:

Maintenance facility: since a new contractor would likely be acquiring a new facility, the RFP requests a letter of intent from the landlord of planned facility. Can proposals include a few options of available facilities instead of submitting a letter of intent? Since the contract award and timing is uncertain, it may be difficult to reach LOI this early in the process.

City Response:

Options of available maintenance facilities may be submitted rather than a Letter of Intent (LOI). However, a LOI must be submitted prior to award of contract.

Vendor Question No. 7:

Can you please provide the current contract with the existing contractor, including pricing information, for the Fixed Route and Paratransit services?

City Response:

Reference Exhibits B1-B3 included in this Addendum #3

Vendor Question No. 8:

Can you please provide the current contractor's employee and wage list to allow us to evaluate the transitioning contracts retention of current employees?

City Response:

Reference Attachment #1 - Addendum No 1 RFP 18-006SB released on 04/09/18

Vendor Question No. 9:

What type of Mobile Data Terminals are provided in the vehicles?

City Response:

All vehicles are equipped with Samsung tablets

Vendor Question No. 10:

Are contractors expected to provide any reporting to the National Transportation Database? Or will that be completed by the City via data gathered by Routematch?

City Response:

The City is responsible for directly reporting to the National Transit Database (NTD). The Contractor shall be responsible for collecting all operating data which includes data that is reported to the NTD by the City. Reference Task 6: Data Collection/Reporting in Section VII of the Scope of Work.

Vendor Question No. 11:

For the Supplementary Pricing Detail (Supplement A), should both Fixed Route and Paratransit be included in the same sheet? Or should a separate supplement be prepared for each?

City Response:

The Supplement A form shall include costs for both Fixed Route and Paratransit services on one sheet. The City has deleted in their entirety the following pages in the RFP 18-006SB Section VIII "Proposal Summary Sheets" Pages 5-9. The information deleted has been replaced with Exhibit D.

Vendor Question No. 12:

Will a new contractor have access to spare vehicles during the training period prior to contract commencement?

City Response:

The current contractor will provide an adequate number representative buses available for training purposes during the transition period.

Vendor Question No. 13:

You had mentioned the contract start date may be pushed back. Is there a new date in place? And is there a new proposal submission due date?

City Response:

Reference Addendum No 2 RFP 18-006SB released on 04/12/18

Vendor Question No. 14:

"Responses from the City will be communicated in writing to all known recipients of this RFP, by way of Addendum via e-mail and posted on the City's website, no later than 72 hours prior to Proposal Due Date and Time."

Will the City please provide responses a minimum of (2) two weeks prior to the due date as our company will ship its submittal 48 hours prior to the due date, to allow more than one day to incorporate answers into a responsible proposal?

City Response:

Reference answer to Vendor Question No. 13

Vendor Question No. 15:

At various times, federal, state and local governments consider laws, rules and regulations which require an increase to wages or benefits mandated for the employees that will be employed under this contract. If such an event occurs during the term of the agreement, how will the agency respond for an application for increased compensation?

City Response:

Visit California Department of Industrial Relations for the projected minimum wage as to understand the expected increases to minimum wage for positions at https://www.dir.ca.gov/dlse/faq_minimumwage.htm. Any other legal change in wages or benefits that will modify the contract will be considered by the City as they materialize.

Vendor Question No. 16:

Please verify that there is no Disadvantaged Business Enterprise (DBE) goal established for this contract and that a good faith effort is not required.

City Response:

Although there is no DBE goal or good faith effort for this Request for Proposals, all proposers and their subcontractors must complete applicable information as requested in Section X "Required Forms".

Vendor Question No. 17:

Will the City accept alternate bids? If yes, please provide any requirements relative to how alternates shall be presented and scored.

City Response:

No, the City will not accept alternate bids.

Vendor Question No. 18:

Please clarify exactly how the prices will be evaluated, i.e. will only the Year 1 price be considered or the full contract term cost?

City Response:

The price will be evaluated based on the total sum of the full contact term (five years).

Vendor Question No. 19:

Please provide current rates paid to existing contractor. Also, please indicate the total amount paid to contractor for the last (2) two fiscal years.

City Response:

The current rates are as follows:

- Corona Dial-A-Ride (Paratransit): \$55.05 per revenue hour
- Fixed Route: \$48.64 per revenue hour

Total amount paid to the current contractor for last two (2) Fiscal Years (FY) is as follows:

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FY 2015/16 $1,584,782 (includes $40,597 paid for lease vehicles) FY 2016/17 $1,635,648 (includes $25,373 paid for lease vehicles)
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Vendor Question No. 20:

Please provide copies of the last (6) six months of management reports and invoices from the contractor for this contract.

City Response:

Reference Exhibits C1-C6 included in this Addendum #3

Vendor Question No. 21:

Please provide the following:

A.) Seniority list for the current employees for this contract with position, full-time or part-time

status, length of service, and current rate of pay;

B.) Current rates/benefits of the current employees with specific information regarding co-pays,

dependent coverage and amount of premium paid by employer;

C.) Any information regarding retirement plans;

D.) Any applicable collective bargaining agreements (CBA) for employees of these services and any

applicable MOUs or side letters of agreement.

City Response:

Items A, B & C - Reference Attachment #1 - Addendum No 1 RFP 18-006SB released on 04/09/18.

Item D – Not applicable

Vendor Question No. 22:

Please provide a current organizational chart or listing of positions that is being provided for this contract by the current contractor. Please indicate the percent that these positions are dedicated to

this contract.

City Response:

Reference Attachment #1 - Addendum No 1 RFP 18-006SB released on 04/09/18

Vendor Question No. 23:

Please provide a copy of the current pull-out and return-to-yard times for each of the routes.

City Response:

Utilize the fixed route timetable (Attachment 3 – Corona Cruiser Brochure) and the current operating location (735 Public Safety Way, Corona, CA 92882) to determine calculations.

Vendor Question No. 24:

Please clarify the operating hours for each of the services by day of week.

City Response:

Reference City Response to Vendor Question No. 2

Vendor Question No. 25:

Please clarify if "billable time" continues past "scheduled hours" due to exterior factors (traffic, weather delays, etc.) that are beyond the control of the contractor.

City Response:

Scheduled revenue hours are the only allowed "billable time". In the RFP No. 18-006SB, reference "4. Cost and Price Proposal" (Section III. "Proposal Content" – Pg. 6 of 8) and reference "VI. LEVELS OF SERVICE & CONTRACT TERMS" (Section VII "Scope of Work" Pg. 5 of 57).

Vendor Question No. 26:

Please provide garage deadhead and distance calculations by route, to verify assumptions pertaining to run types, relief points, travel times and payments, and other premiums paid to drivers. This information is critical for firms to provide the City with their most aggressive and efficient pricing.

City Response:

Reference the following documentation in the RFP to determine calculations:

- Attachment 3 Corona Cruiser Brochure RFP 18-006SB released on 03/19/18
- Attachment # 1 Addendum No 1 RFP 18-006SB released on 04/09/18
- Exhibits C1-C6 Sep 2017 Feb 2018 Monthly Management Reports (MMR) Addendum No 2 RFP 18-006SB released on 04/12/18

Vendor Question No. 27:

To ensure that all bidders have the same information as is readily available to the current incumbent contractor and in an effort to provide maximum cost savings to the City and assist bidders in assessing system trip-making patterns, we would like to receive the following data in excel for a recent sevenday period. We would like this data to be drawn from a fairly representative week for the service which excludes holidays or unusual trip-making patterns associated with adverse weather or special events.

- a) Origin and destination latitude and longitude coordinates for each scheduled trip, or addresses.
- b) Final status of each scheduled trip, e.g. whether the trip was provided, cancelled or no-showed.
- c) Scheduled and actual pick-up and drop-off times for each performed and no-showed trip.
- d) Passengers transported, broken down by riders, attendants, companions, children, and any other passenger categories tracked by the system.
- e) For each trip, whether the rider used a mobility device, service animal or any other equipment codes.
- f) Number of trips denied, broken down by capacity, eligibility and rider refusals as well as by any other category currently tracked.
- g) Number of complaints received.

City Response:

The City is supplying a representative sample of driver manifests from (Wednesday, February 21, 2018) and (Saturday February 24, 2018); Exhibits G1 & G2. Reference the driver manifests for questions 27(a-e). Street addresses are used to identify origin and destinations, latitudinal and longitudinal coordinates are unavailable.

Reference the Exhibits C1-C6 – MMR's for question 27 (f), Dial-A-Ride Denials, Cancellations and No-Show Report, noting denials are not correlated with capacity, eligibility or refusals.

In response to question 27 (g), no complaints were received during this representative period (February 2018).

Vendor Question No. 28:

Please provide details on how calls will be routed to the Contractor from the City's number. Will the Contractor take over ownership of the City number? Or will the City forward calls directly to the Contractor?

City Response:

The contractor will program the City phone numbers for both ADA/DAR service and Corona Cruise FR to the contractor's phone system. See Task 3: ADA/DAR Reservation, Scheduling, Dispatch and Trip Edit which includes a section under Telephone System.

Vendor Question No. 29:

Would an eFax line be acceptable?

City Response:

Yes, an eFax line is acceptable.

Vendor Question No. 30:

To ensure that all bidders have the same information as is readily available to the current incumbent contractor and in an effort to provide maximum cost savings to City and assist bidders in assessing call center agent schedules and productivity we would like to receive telephone system reports for a fairly representative week for the service which excludes holidays or unusual weather or events which might have impacted service levels:

- a.) Inbound and outbound calls by time of day
- b.) Total inbound calls abandoned by time of day
- c.) Average time to answer by time of day
- d.) Longest wait time
- e.) Average call length
- f.) Agents logged in by time of day
- g.) Average agent availability

City Response:

Reference the Exhibits C1-C6 – MMR's for available telephone system reports; specific information by time of day is not available.

Vendor Question No. 31:

Please provide the current performance achieved in each of the services as it relates to the listed performance standards in the RFP.

City Response:

Reference the Exhibits C1-C6 – MMR for current performance levels. However, keep in mind the RFP requires additional performance standards that are not required in the current contract.

Vendor Question No. 32:

Please explain the current daily call volume, broken down by weekday, Saturday and Sunday if possible.

City Response:

Reference City Response to Vendor Question No. 30

Vendor Question No. 33:

Please advise if the current contract has performance incentives and/or liquidated damages and if the liquidated damages for this new RFP differ from the current contract. If applicable, please provide details and amounts of all liquidated damages and performance incentives assessed to the current contractor in the last twelve months.

City Response:

Yes, the current contract has performance incentives and liquidated damages that differ from the proposed contract. However, no incentives nor liquidated damages were assessed in the last twelve months.

Vendor Question No. 34:

How many vehicles will be made available to the incoming contractor to perform training during the start-up period?

City Response:

Reference City Response to Vendor Question No. 12

Vendor Question No. 35:

Please provide the last 12 (twelve) months of history for major component replacement and repair for the City provided fleet for this contract.

City Response:

Information is not available, however, reference Exhibits C1-C6 – MMR & NTD report information.

Vendor Question No. 36:

Do any of the City provided buses have remaining or extended warranty on any of the components?

City Response:

Low Floor buses have remaining warranty for the following, Primary Load-Carrying Members/Bus Structure 0-144 months or 0-500,000 miles, and Emission Control System 0-60 months or 0-100,000 miles. New vehicles will have a standard warranty package.

Vendor Question No. 37:

What is the City's current life miles goals for each of the revenue vehicles?

City Response:

Reference City Response to Vendor Question No. 5

Vendor Question No. 38:

Does the City have a vehicle replacement plan in place? If yes, please describe the planned replacement of any revenue vehicles during the proposed contract term.

City Response:

The City does not have a replacement plan. Based on FTA's useful life, the new cutaway DAR vehicles are expected to be replaced in 2023. The process for replacement will begin in 2022. The low-floor FR vehicles (EZ Riders) are not expected to be replaced until 2027.

Vendor Question No. 39:

Please clarify the key personnel that must be identified with the bid. Please consider revising this requirement to just the General Manager and Operations Manager.

City Response:

Contractor must provide all necessary management and administrative personnel whose expertise shall ensure efficient operation of the services. Key staff could include General Manager, Maintenance Manager/Supervisor, Call Center Supervisor and the Road Supervisors. While some key positions must be 100% dedicated to the City's project, the contractor shall indicate the percent of time the key position(s) will be dedicated to the city's project and how those positions fit in with the requirements set forth under Task 1: Staff Requirements and Policies of Section VII "Scope of Work". Also Refer to Project Staffing and Project Organization on page 3 of 8 in Section III "Proposal Content".

The City has deleted in its entirety the following Task 1: Staff Requirements and Policies of Section VII "Scope of Work" pages (11-20) of 57 and has been replaced with Exhibit A - Update to Staff Requirements included in Addendum No. 3 for RFP 18-006SB.

Vendor Question No. 40:

Please clarify that the City pays for all fuel in the revenue vehicles.

City Response:

City is responsible only for the fuel that will be consumed by City's revenue vehicles; contractor's support vehicles fuel and their costs is the sole responsibility of Contractor. Corona has a fueling station on-site that dispenses both CNG and Gasoline fuel.

Vendor Question No. 41:

Attachment 5 Bus Fleet List states that the 11 2017 Glavals are expected to be in service in March 2018. Are these buses in service now?

City Response:

No, these buses are not in service; however, they will be in service prior to start of the new contract.

Vendor Question No. 42:

Do you expect any replacements of the Corona Cruiser buses during the contract term? If so, please provide the replacement plan for these vehicles.

City Response:

No, the City does not expect any replacement of the current Corona Cruiser buses during the term of the new contract.

Vendor Question No. 43:

Scope of work page 3 of 57 (RFP Page 38) states "The current Corona Cruiser schedule needs an update which could increase the revenue service hours by 15-20%. These options are at the sole discretion of the City as unilateral options, and do not require contractor concurrence." When does the City expect this update to occur? What is the reason for the expected increase in revenue service hours?

City Response:

The City is looking to increase the frequency of the service as well as adding the Corona Transit Center as a stop during peak period runs. In addition, there is demand for increased service from different parts of the City. However, the City will utilize the upcoming Comprehensive Operations Analysis to determine the need and routing options.

Vendor Question No. 44:

Scope of work page 16 of 57 - Mechanic Special Qualifications section. Please clarify if all mechanics are required to be ASE certified. Would the City consider establishing a timeline from the start of the contract for the contractor to obtain this requirement?

City Response:

No, not all mechanics are required to be ASE certified; only those that will work, repair or inspect the systems mentioned in the RFP. Yes, the City will consider establishing a timeline. However, during such time the contractor is obtaining the certification, the contractor shall outsource specific work, repair, inspection of the systems identified in the RFP to ensure the work is being performed by an ASE certified mechanic.

Vendor Question No. 45:

Please provide the address of the incumbent's Maintenance Facility.

City Response:

232 N. Sherman Ave. Corona

Vendor Question No. 46:

Please provide all pricing forms (Form 60 and Supplement A) in Excel format.

City Response:

See Exhibit D - Form 60 Supplement A in Excel format.

Vendor Question No. 47:

Supplement C to Form 60 - is this to be submitted with the pricing or is this an example of the form to be used in the event that hours change +/- 16% during the contract term?

City Response:

This form is to be submitted with the pricing. The rate provided on this form will be utilized in the event the hours change during the contact term.

Vendor Question No. 48:

Should startup costs be shown separately, and will they be reimbursed as incurred rather than part of the year 1 revenue hour rate?

City Response:

Startup costs are to be shown as a separate line item on the Supplement A Form. However, the costs are to be incorporated into the revenue hour rate and distributed through the first three years of the contract.

Vendor Question No. 49:

At this time what are the three biggest challenges the City and the transit system face, and how have these inhibited the City from achieving its goals?

City Response:

Not applicable to determining how contract will be awarded.

Vendor Question No. 50:

Section VII Page 11 Scope of Work (SOW) Staff Requirements – There are several key personnel positions that are not currently part of the existing contractual staffing needs. Please confirm that all of these positions are required for this operation?

City Response:

Reference City Response to Vendor Question No. 39.

Vendor Question No. 51:

Section VII Page 15 of Scope of Work (SOW) Item 7 Drivers—under the first bullet point of that section it indicates that drivers must have a valid General Public Paratransit Vehicle (GPPV) Certificate. It is our understanding that a GPPV Certificate is no longer required as a result of the recent change of the Dial-A-Ride from a General Public service to an Elderly and Disabled service. Please clarify?

City Response:

Reference section 7. Drivers in the document identified as Exhibit A - Update to Staff Requirements in Addendum No. 3 for RFP 18-006SB

Vendor Question No. 52:

Section VII Page 26 of SOW Task 3 – Trip Edit / Trip Verification – in the last sentence of this paragraph it indicates a weekly submission of data to City. There are several other areas in the SOW which also mentions a weekly report submittal. Please confirm if this is a new requirement for reporting submittals in addition to the current monthly report?

City Response:

Yes, weekly submittals are required in addition to the monthly report.

Vendor Question No. 53:

Section VII Page 29 Task 3 Item 5 Radio Communications – Please confirm that the Contractor is responsible for all service and maintenance of the Radio System. If so, since this was previously the responsibility of the City, please provide the costs borne by the City over the last 2 years for maintenance and service upkeep of the two-way radio communication system. Also, please confirm if the City would still be responsible for replacement radios as necessary?

City Response:

The City will continue to be responsible for all services and maintenance of the Radio System. The City has deleted in its entirety the following section (5. <u>Radio Communications</u>) in the RFP 18-006SB located in Section VII "Scope of Work" Pg. 29 of 57. The information deleted has been replaced with the following:

5. Radio Communications

City shall provide the two-way radio communication system, services and maintenance shall be provided by the City for all vehicles used under this Agreement (revenue and non-revenue). The purpose of the two-way radio communication system is to provide dispatching of personnel and Road Supervisors.

Vendor Question No. 54:

Section VII Page 36 Task 3 Maintenance – Please confirm if an oil sampling analysis is to be conducted on every vehicle at every 6,000 mile oil change? This was not a requirement of the existing contract.

City Response:

Yes, the oil sampling is required. This is to implement measures as part of the state of good repair to extend the life of the vehicles.

Vendor Question No. 55:

Section VII Page 39 of SOW Performance Standards- Preventable Accidents – Please confirm that standard as it is the same as the Road Call Frequency Standard found on SOW page 35.

City Response:

Yes, the standard is the same.

Vendor Question No. 56:

Section VII Page 41 of SOW Task 6 Item 5 Operations Reporting – This section indicates that original manifests must be delivered to the City on a weekly basis. Under the existing contract, submittal of manifests along with a weekly deadline is not required. Please confirm if this is being added as a part of Operations Reporting for the new agreement?

City Response:

Correct, the City is requiring copies of the original manifests to be delivered to the City on a weekly basis; these can be provided digitally. The manifests will be used for oversight and comparison to information provided by Routematch.

Vendor Question No. 57:

Section VII Page 45 of SOW Task 6 All Other Reports – This section identifies that all maintenance reports will be ready no later than the third business day after the end of the period for review by the Maintenance Administrators review. The Operations Report, which provides that this information is required 10 days after the end of each period. Please confirm if the maintenance report is actually 3 days?

City Response:

The maintenance reports shall be ready no later than 10 days after the end of the period for review. The City has deleted in its entirety the following section (7. Maintenance Reporting CMMS (Computerized Maintenance Management System – All Other Reports) in the RFP 18-006SB located in Section VII "Scope of Work" Pg. 45 of 57. The information deleted has been replaced with the following:

All Other Reports - Are not required to be a permanent part of the vehicle files.

A daily vehicle mileage and status report will be emailed to the City's contact.

At the end of each accounting period, the Contractor will summarize all maintenance activity performed during that period. All reports must be ready no later than the tenth business day after the end of the period for the Maintenance Administrator's review.

A Period Summary Report must be completed by vehicle type. The total miles of each different type of vehicle must be written separately on the report. The grand total miles of all vehicles must be written on the Mileage Traveled portion of the report.

Vendor Question No. 58:

Section VII Page 52 of SOW Item 4 Vehicle Cleanliness – As a part of the daily Cleanliness Standards #7 requires that all vehicles will have the exteriors washed every day. The existing contract requires only once weekly exterior vehicle wash, although the fleet actually has the exteriors washed twice a week to maintain an appropriate image. Please confirm that this new frequency requirement is correct.

City Response:

Exterior vehicle washing requirement shall be completed once weekly.

The City has deleted in its entirety the following section (4. Vehicle Cleanliness, Aesthetics Requirements) in the RFP 18-006SB located in Section VII "Scope of Work" Pg. 52 of 57. The information deleted has been replaced with the following:

4. Vehicle Cleanliness, Aesthetics Requirements

To facilitate customer service and improve vehicle life, it is imperative vehicles remain clean and free from body damage (other than minor scratches). If vehicles are inspected by City staff and found non-compliant with vehicle cleanliness/aesthetic requirements, written notice will be served. Vehicles not brought up to standard within 30 days or as otherwise directed by City, shall be subject to specified penalties (see Task 8.)

Daily Vehicle Cleanliness Standards

Vehicle cleaning will be done **on a daily basis** to maintain vehicle cleanliness. The daily cleaning will consist of, at minimum:

- 1. Clean inside of all windows, removing all dust finger/arm and head prints;
- 2. Remove all dust from seats, dashboard, interior wheel wells, rails, ledges;
- 3. Sweep and mop all floor areas;
- 4. Ensure bus is free of all paper, gum, and debris etc.;
- 5. Repair all damage seats;
- 6. Daily removal/repair graffiti;

Weekly Vehicle Cleanliness Standards

Wash vehicle exterior; ensure windows remain free of spotting

Quarterly Vehicle Cleanliness Standards

On a quarterly basis, all vehicles will have interiors completely detailed, including washing all surfaces with disinfectant.

Vendor Question No. 59:

Section VII Page 54 of SOW Item 10 Vehicle Tires – This section prohibits recaps from being used. The existing contract does not prohibit recaps and as such all rear tires on the existing fleet have those and will need to be replaced with new tires at the start of a new contract. Please confirm if this standard is to remain on how the cost should be addressed?

City Response:

The City will not allow recaps to be utilized under the new contract, but acknowledges there are some on the buses in the existing fleet. Since the current fleet has recaps, the tires may be replaced through the normal maintenance process. Costs for tires and all maintenance would be included in the rates provided by the prospective bidders.

Vendor Question No. 60:

Section I, Invitation- Page 1 of 2: Please confirm that the proposal due date will be extended and provide the new date and time.

City Response:

Reference City Response to Vendor Question No. 13

Vendor Question No. 61:

Section I, Invitation- Page 1 of 2: Please confirm that the anticipated start date for the contract will be delayed and provide the new date.

City Response:

Reference City Response to Vendor Question No. 13

Vendor Question No. 62:

Section II. "RFP Instructions" – Page 3 of 6: Regarding proposal organization:

- a. This section states that all Exhibit B Price Forms and Exhibit D Required Forms are to be included in Package No. 2, Price Proposal. Please clarify which forms are being referenced, as Exhibit B and Exhibit D do not exist within the RFP documents.
- b. Please confirm the Transmittal Letter form is to be submitted within Package No. 1, Technical Proposal, and not in Package No. 2 Price Proposal.
- c. Please confirm the References form is to be submitted with Package No. 1, Technical Proposal and not in Package No. 2 Price Proposal.
- d. Please confirm the Proposal Submission Checklist form is to be submitted with Package No. 1, Technical Proposal and not in Package No. 2 Price Proposal.

City Response:

a. Form 60 and Section X referenced in Section II "RFP Instructions" on page 3 of 6 in the RFP 18-006SB released 3/19/18 were erroneously named Exhibit "B" and "D".

The package should include all price forms (reference Exhibit D – Form 60 Supplement A in this Addendum #3) and required forms in Section X. Also see Exhibit F - Revised Submission Checklist included in this Addendum #3 of the list of required forms.

- b. Yes, submit the Transmittal Letter with the Technical Proposal.
- c. Yes, submit the Reference Form with the Technical Proposal.
- d. Yes, submit the Proposal Submission Checklist Form with the Technical Proposal; use Exhibit F Revised Submission Checklist included in this Addendum # 3.

Vendor Question No. 63:

Section II. "RFP Instructions" – Page 4 of 6: "The successful consultant(s) and any sub-consultants are required to obtain a City of Corona Business License prior to award of Contract, and to maintain the license for the entire term of the Agreement. The Business License is not a prerequisite for submission of a proposal." This references the successful consultant and states that it's not a prerequisite for submission of a proposal, however, it also says "prior to award of Contract." Please confirm bidders are not required to obtain a City of Corona Business License until after notification of award.

City Response:

After notification of award the successful contractor will need to provide the following documentation to the City of Corona prior to receiving a purchase order and authorization to proceed with the services:

- Properly endorsed certificates of insurance acceptable by the City of Corona
- Performance Bond fully executed with raised seal of surety
- City of Corona Business License
- Signed IRS W-9 form

Vendor Question No. 64:

Section III, Proposal Content, Page 1 of 8, 2. Letter of Transmittal: Please confirm bidders are to use the Letter of Transmittal form included with Section VIII to fulfill the requirements.

City Response:

Yes, use the Letter of Transmittal form in Section VIII.

Vendor Question No. 65:

Section III, Proposal Content, Page 1 of 8, 2. Letter of Transmittal: Please clarify whether the proposal is to remain valid for a period of not less than 120 from the date of submittal as stated in this section, or for 180 days as stated on the Letter of Transmittal form provided in Section VIII, Proposal Summary Sheets.

City Response:

The Proposal shall remain valid for 180 Days.

Vendor Question No. 66:

Section III. "Proposal Content" - Page 3 of 8. Please clarify the required key positions. Page 3 of 8 lists "Program Manager, General Manager, Operations Manager(s), Maintenance Manager, Road Supervisors, Safety/Training Manager, and Dispatch staff," however, Section VII. "Scope of Work" - page 11 of 57 lists "General Manager, Assistant General Manager, Maintenance Manager/Supervisor, Call Center Supervisor, Safety/Training Supervisor and Trainer."

City Response:

Reference City Response to Vendor Question No. 39.

Vendor Question No. 67:

Section III. "Proposal Content" - Page 3 of 8. Typically, positions such as road supervisors and dispatch staff are not required to be named positions with resumes, and ideally are recruited from the incumbent staff. For these positions, is it acceptable to provide a job description in lieu of a named individual and resume?

City Response:

Please provide resumes for Key Personnel. For other transit operations supporting staff, it is acceptable to provide a job description for each position.

Vendor Question No. 68:

Section III. "Proposal Content" - Page 3 of 8. Please clarify whether key staff are required to be 100% dedicated. Page 3 of 8, b. (2) states that the Contractor should "indicate the percent of time each individual is dedicated to this program," yet Section VII, page 11 of 57, Task 1, A. states that the positions should be 100% dedicated to the City's project.

City Response:

Reference City Response to Vendor Question No. 39.

Vendor Question No. 69:

Section III. "Proposal Content" - Page 3 of 8. The proposal states that throughout the Work Plan section, "Contractor will include references for each section of the Scope of Work that refers to the City's requirements." Is the City referring to the eight summary\ task requirements listed in Section VII "Scope of Work" on Page 11 of 57, or does the City wish for the proposers to address each main heading in the 57-page Scope of Work?

City Response:

The City is referring to the eight tasks in the Scope of Work; Task 1: Staff Requirements and Policies, Task 2: Training and Safety Programs, Task 3: ADA/DAR Reservations, Scheduling, Dispatch, and Trip Edit, Task 4; Vehicle Operations, Task 5: Performance Standards, Task 6: Data Collection/Reporting, Task 7: Facilities and Vehicle Maintenance Services, and Task 8: Incentives/Penalties Tables (Attachment 11).

Vendor Question No. 70:

Section III, "Proposal Content" - Page 5 of 8: Section (5) Written Policies and Procedures states, "two copies of each requested document should be provided and included with the original of Package No. 1 – Technical Proposal." Please confirm these documents should only be provided in the original and are not to be included in the five (5) copies.

City Response:

Submit one (1) original of the Written Policies and five (5) copies in the Technical Proposals.

Vendor Question No. 71:

Would the City consider allowing these Policies and Procedures to be submitted as a separate volume to the original Technical Proposal, in order to ensure conformity between the original and copies?

City Response:

Yes, submit one original and five copies as a separate volume to the technical proposal.

Vendor Ouestion No. 72:

Section VI. "Federal Transit Administration (FTA) Clauses" - Page 12 of 15. Does 5333(b) (formerly Section 13c) of Title 49, regarding Transit Labor apply to this contract? If yes, please provide all bidders a copy of the 5333(b) or 13(c) agreement.

City Response:

5333(b) (formerly Section 13c) of Title 49, refer to Section 13c at the following website https://www.gpo.gov/fdsys/pkg/FR-1999-07-28/pdf/99-19111.pdf to determine whether or not Transit Labor apply to this contract as this is dependent on who the successful contractor is.

Vendor Question No. 73:

Section VII. "Scope of Work" – Page 4 of 57, IV. Peak Vehicles/Spare Ratio. Does the City have any remaining or extended warranties that apply to the provided fleet?

City Response:

The City has no extended warranties.

Vendor Question No. 74:

What will the warranties be on the 2017 Glaval Universal CNG vehicles that are expected to be placed in service March 2018?

City Response:

The new 2017 Glaval Universal CNG vehicles will have a standard warranty package. Upon acceptance of Glaval 2017 CNG buses, the warranties are as follows:

- Body Structure 100,000 miles/5 yrs.,
- Chassis 36,000 miles/ 3 yrs.,
- Engine 60,000 miles/5 yrs.,
- Transmission 60,000/5 yrs.,
- Air conditioner Unlimited miles/ 2 yrs.,
- Wheelchair Lift Unlimited miles / 5 yrs.
- Other Options/Emissions 50,000 miles/ 5 yrs.

Vendor Question No. 75:

Section VII. "Scope of Work" – Page 4 of 57, IV. Peak Vehicles/Spare Ratio. This table provides information on replacement vehicles, but are any other vehicles expected to be replaced during the term of the contract? If so, please provide details and clarify if all replacements will be CNG.

City Response:

Reference City Response to Vendor Question No. 38.

Vendor Question No. 76:

Section VII. "Scope of Work" - Page 11 of 57, A. Staff Requirements. Pursuant to Labor Code 1072, the incumbent provider must provider all bidders with information regarding the current wages for all employees involved in current contract. This information should include details regarding all benefits for the current employees. In order to ensure that none of the current employees go backwards in wages or benefits should a transition occur, please provide information regarding the current wages and rates/benefits for these employees.

a. For benefits, please include specific information such as a rate sheet, regarding co-pays, dependent coverage, and amount of premium to be paid by employer.

b. Please provide a current staff list with seniority date, full or part-time status, and pay rate. Names can be stricken to protect privacy (i.e. Driver 1, Dispatcher 1, Dispatcher 2, etc.).

City Response:

Reference City Response to Vendor Question No. 8.

Vendor Question No. 77:

Section VII. "Scope of Work" - Page 11 of 57, A. Staff Requirements. Are any of the current employees part of a labor union? If they are:

- a. Please indicate for which service, as well as copies of the current collective bargaining agreement, any TA agreements, side letters, or other documentation that indicates the current agreement parameters with the incumbent contractor.
- b. Please provide contact information for any local union representative that currently represents any of the current employees.

City Response:

No labor union employees are currently working in Corona's transit operation.

Vendor Question No. 78:

Section VII. "Scope of Work" - Page 13 of 57. Will the City or the Contractor provide the RouteMatch training for call center employees?

City Response:

Pursuant to section 4 of Call center Supervisor, Reservationist, Scheduling and Dispatch Staff (DAR and Fixed-Route) "City will arrange the [RouteMatch] training which will be held at Contractor's expense"-Please refer to Section VII. "Scope of Work" – Pg. 13 of 57.

Vendor Question No. 79:

What is the anticipated duration (i.e. number of hours) of this training?

City Response:

In the past, Corona dispatch staff has received two 4-hour courses of RouteMatch training sessions—but this is dependent on the learning curve of each individual being trained.

Vendor Question No. 80:

Section VII. "Scope of Work" - Page 22 of 57, B. Incentive and Safety Programs. Please provide any information about current incentive programs that are offered to the current employees of this contract.

City Response:

Corona does not provide any incentives to the contracted employees.

Vendor Question No. 81:

Section VII. "Scope of Work" - Page 28 of 57, F, 2. Hardware. This section states that the contractor is responsible for providing all computer hardware, but also states that the City shall provide computer hardware for four dispatch staff workstations.

City Response:

The City will only provide computer hardware for four (4) dispatcher stations.

"The Contractor will provide all computer hardware (workstations, printers, and copiers) to support client-side computing and timely local network services on Contractor site" (refer to Section VII. "Scope of Work" – Pg. 28 of 57 and pg. 29 of 57 for additional information).

Vendor Question No. 81 a):

a. Please clarify what type of hardware is provided for the four dispatch workstations including make, model, and purchase date.

City Response:

PCs (Dell OptiPlex 390), monitor (Dell UltraSharp U2412M 24-inch), and hardware were purchased mid-2012.

Vendor Question No. 81 b):

b. In the event that new workstations (additional or replacements) are needed for dispatch purposes, are those costs the responsibility of the contractor, or will the City provide?

City Response:

Reference City Response to Vendor Question No. 18.

Vendor Question No. 81 c):

c. Is there a limit as to the number of licenses that are provided for RouteMatch? Is it limited to the four provided workstations? If additional licenses are desired/needed, who is responsible for that cost?

City Response:

Corona currently has eight (8) RouteMatch licenses. "All [Route Match] licenses for the use of this software shall be secured and provided by the City" (Section VII. "Scope of Work" – Pg. 28 of 57).

Vendor Question No. 82:

Section VII. "Scope of Work" - Page 31 of 57, D. Vehicles. How many support vehicles does the current contractor provide?

City Response:

Information not available.

Vendor Question No. 83:

Section VII. "Scope of Work" - Page 34 of 57, G. On Time Performance. What is the average on-time performance per year for each of the three past years?

City Response:

Fiscal Year 2016-17

Blue Line (91.74%), Red Line (92.53%), DIAL-A-Ride (95.92%)

Fiscal Year 2015-16

Blue Line (93.45%), Red Line (97.19%), Dial-A-Ride (97.13)

Fiscal Year 2014-15

Blue Line (94.24%), Red Line (97.90%), Dial-A-Ride (97.57%)

Vendor Question No. 84:

Section VII. "Scope of Work" - Page 41 of 57, 4 Supervision- Customer Comments. What is the current level of complaints per 1,000 boardings for each of the service types provided?

What is the average level of complaints per 1,000 boardings per year for each of the three past years?

City Response:

Dial-A-Ride						
	FY 2017/18*	FY 2016/17	FY 2015/16	FY 2016/17		
Complaints	3	7	9	4		
Passenger Boardings	39,612	65,580	63,162	66015		
Complaints per 1,000 boardings	0.076	0.107	0.142	0.061		
Corona Cruiser						
	FY 2017/18*	FY 2016/17	FY 2015/16	FY 2016/17		
Complaints	9	11	19	2		

Complaints
 9
 11
 19
 2

 Passenger Boardings
 86,389
 132,469
 152,728
 141,241

 Complaints per 1,000 boardings
 0.104
 0.083
 0.124
 0.014

The metric is standardized by multiplying the counts of complaints by 1,000 then divided by the total number of boardings.

Vendor Question No. 85:

Section VII. "Scope of Work" - Page 47 of 57, Task 7, Facilities and Vehicle Maintenance Services. Please provide a blueprint/diagram of the City-provided facility.

City Response:

Reference Exhibit E – Transit Area of 735 Corp Yard Building in this Addendum #3

^{*} Statistics up to February 2018, complaints per 1,000 boardings.

Vendor Question No. 86:

Section VII. "Scope of Work" - Page 54 of 57, 7. Maintenance Repair Procedures. Please provide all bidders with the history of major component replacement and repair for the provided fleet over the past 12 months.

City Response:

Information is not available, however, reference Exhibits C1-C6 – MMR & NTD report information.

Vendor Question No. 87:

Section VII. "Scope of Work" - Page 56 of 57, 15. Road Call – Report of Trouble Card. What are the current miles between road calls for each of the service types provided? What are the average miles between road calls per year for each of the three past years?

City Response:

The current (Fiscal Year 2017-18 through end of February 2018) Miles between road calls for fixed-route are 31,815 miles, Miles between road calls for Dial-A-Ride 15,130 miles.

Fiscal Year 2016-17

Miles between road calls for fixed-route are 14,377 miles, Miles between road calls for Dial-A-Ride 16,840 miles.

Fiscal Year 2015-16

Miles between road calls for fixed-route are 6,071 miles, Miles between road calls for Dial-A-Ride 25,613 miles.

<u>Fiscal Year 2014-15</u>

Miles between road calls for fixed-route are 6,307 miles, Miles between road calls for Dial-A-Ride 15,400 miles.

Vendor Question No. 88:

Section VIII. "Proposal Summary Sheets." How will the City evaluate start-up costs? In an effort to get an "apples to apples" comparison with all bidders, we would recommend having those costs separate, as the incumbent would not have any start-up costs.

City Response:

Significant changes form the existing contract will require even the incumbent to incur some startup cost. The startup costs for all contractors shall be shown on Form C/Supplement A. Reference Exhibit D – Form 60 Supplement A in this Addendum #3.

Vendor Question No. 89:

Section VIII. "Proposal Summary Sheets" Page 3 of 9: Please clarify whether bidders are to use this Proposal Submission Checklist or the Proposal Submission Checklist provided in Section X, Required Forms, page 21 of 24.

The Proposal Checklist is found at Section VIII. "Proposal Summary Sheets" - Pg 3 of 9.

City Response:

Proposers are to use the new checklist, Exhibit F – Revised Proposal Submission Checklist provided in this Addendum #3

Remove checklists on Page 3 of 9 in Section VIII "Proposal Summary Sheets & on page 21 of 24 in Section X "Required Forms".

Vendor Question No. 90:

Section VIII. "Proposal Summary Sheets" – page 3 of 9 and Section X. "Required Forms" – Page 21 of 24: Please clarify what is being requested for "Licensing, Permits and Taxes" on the Proposal Submission Checklist.

City Response:

No form is required. However, an initial on checklist is required as an acknowledgement of these requirements. Reference Exhibit F – Revised Proposal Submission Checklist in this Addendum #3.

Vendor Question No. 91:

Section VIII. "Proposal Summary Sheets" – page 3 of 9 and Section X. "Required Forms" – Page 21 of 24: Please clarify what is being requested for "Insurance – Statement by Proposer" on the Proposal Submission Checklist.

City Response:

No form is required. However an initial on checklist is required as an acknowledgement of these requirements. Reference Exhibit F – Revised Proposal Submission Checklist in this Addendum #3.

Vendor Question No. 92:

Section VIII. "Proposal Summary Sheets" – page 3 of 9 and Section X. "Required Forms" – Page 21 of 24: Please confirm the Performance Bond is not required with the proposal and should be removed from the Proposal Submission Checklist.

City Response:

The Performance Bond will be required of selected Contractor. An initial on checklist is required as an acknowledgement of these requirement. Reference Exhibit F – Revised Proposal Submission Checklist in this Addendum #3.

Vendor Question No. 93:

Section VIII. "Proposal Summary Sheets" Page 4 of 9: Please clarify whether bidders are to use this References form or the References form provided in Section X, Required Forms, page 22 of 24.

City Response:

Use References form on page 22 of 24 of Section X "Required Forms".

Reference City Response to Vendor Question No. 10

Vendor Question No. 94:

Section X. "Required Forms" – Page 1 of 24: The Performance Bond is listed as a Required Form, however a Performance Bond cannot be provided until the contract is awarded. Please confirm this form is not required with the proposal submittal and is to be obtained by the selected Contractor as stated in Section III on page 6 of 8.

City Response:

Reference City Response to Vendor Question No. 29.

Vendor Question No. 95:

Section X. "Required Forms" – Page 21 of 24: Please clarify what is being requested for "Indemnification and Hold Harmless Agreement and Waiver of Subrogation and Contribution" on the Proposal Submission Checklist.

City Response:

Reference Exhibit F- Revised Submission Checklist included in this Addendum No. 3. The City has deleted in its entirety the following page in the RFP 18-006SB Section X "Required Forms" Pg. 21 of 24.

Vendor Question No. 96:

Attachment 5, Fleet List. Please clarify the following information for the City-provided fleet:

- a. Engine type
- b. Fuel type
- c. Current odometer reading
- d. Average miles per year
- e. Service type vehicle is most used for

City Response:

- a. EZ Riders have a Cummins engine. Reference Attachment 5.
- b. Reference Attachment 5 fuel type listed.
- c. As of the end of February 2018
 - 2012 ElDorado buses had an average mileage of 152,250
 - EZ Rider II/ElDorado buses had an average mileage of 51,614
 - 2006 ElDorado had an average mileage of 242,895
 - 2017 Glaval buses are still pending delivery to Corona (new buses with no service mileage)
 - 2008 Starcraft will not be part of the Corona Fleet prior to the Transit Agreement being signed.
- d. Fixed-route buses catalogued 186,901 miles in Fiscal Year 2016-17 Paratransit buses catalogued 186,901 miles in Fiscal Year 2016-17
- e. The EZ Rider II low-floor buses are solely used for fixed-route service, and the Cutaway buses are primarily paratransit service vehicles.

Vendor Question No. 97:

Attachment 11, LDs and Incentives. Please provide the amount of liquidated damages (and what categories those damages were assessed to) for each month over the past year that were charged to the current contractor.

City Response:

Zero liquidated damages where assessed over the past year.

Vendor Question No. 98:

What are the current rates paid the current contractor(s) for all components of pricing (fixed, variable).

City Response:

Reference City Response to Vendor Question No. 19

Vendor Question No. 99:

What was the total amount paid to the incumbent contractor(s) for the last two fiscal years (by year)?

City Response:

Reference City Response to Vendor Question No. 19

Vendor Question No. 100:

Please provide all bidders with copies of the last three months of:

- a. Monthly invoices
- b. Monthly management reports

City Response:

Reference Exhibits C1-C6 – MMR included in this Addendum #3.

Vendor Question No. 101:

If local, state of federal governments change the laws, rules or regulations that affect minimum wages and/or benefits that are mandated for the employees that are employed by this contract, and this event was not known at the time of bidding, and this event occurs during the term of any contract resulting from this procurement — how will the City respond to the request for increased compensation? Bidders need to understand the risk associated with such an unknown event should it occur.

City Response:

Reference City Response to Vendor Question No. 15

Vendor Question No. 102:

What are the current pull out and return to yard times for each route?

City Response:

Please utilize the fixed route timetable (Attachment 3 Corona Cruiser of the RFP released 3/19/18) and the current operating location (735 Public Safety Way, Corona, CA 92882) to determine calculations.

Vendor Question No. 103:

If there is a living wage ordinance in effect for the service area covered by the services outlined in the RFP, or one that is currently being considered by local legislation, please provide this information so all bidders can consider this when building their pricing.

City Response:

Reference City Response to Vendor Question No. 15

Vendor Question No. 104:

In the scenario where there are exterior factors beyond the control of the contractor (such as traffic, weather delays, etc.) that cause a route to continue past scheduled hours, will the contractor be compensated for this time, or will the City only allow the contractor to bill for the scheduled hours?

City Response:

Reference City Response to Vendor Question No. 25

Vendor Question No. 105:

Does billable time begin at the first pick up, even if that pick up is a no show?

City Response:

Yes

Vendor Question No. 106:

What is the average productivity per year for each of the three past years?

City Response:

The metric is passenger per revenue service hour (average productivity per year)

Fiscal Year 2016-17

- Blue line 9.38
- Red Line 8.74
- Dial-A-Ride 3.91

Fiscal Year 2015-16

- Blue Line 10.93
- Red Line 9.9
- Dial-A-Ride 3.65

Fiscal Year 2014-15

- Blue Line 11.96
- Red Line 10.99
- Dial-A-Ride 3.88

Vendor Question No. 107:

Will the City make any vehicles available to an incoming contractor to perform the necessary training during the transition period? If yes, how many and what type?

City Response:

Reference City Response to Vendor Question No. 12

Vendor Question No. 108:

Please clarify if the contractor responsible for the costs of major components for the revenue fleet? If yes, which major components (engine and transmission overhauls, turbos, etc.)?

City Response:

During the effective terms of the Contract, all components of the bus are the responsibility of Contractor, including major components.

Vendor Question No. 109:

Please provide call statistics by hour of the day for previous three months, to include call volume, call wait time, call handle time, % of calls abandoned

City Response:

Reference City Response to Vendor Question No. 30

Vendor Question No. 110:

Does this RFP represent any significant changes to the current operations?

City Response:

The structure of the services do not change, however refer to the scope of work for details of the operations under this RFP (18-006SB) and agreement.

Vendor Question No. 111:

What are the three biggest challenges that the City faces for the services contemplated by this RFP?

City Response:

Not applicable to determining award of the contract.

Vendor Question No. 112:

What are the City's main goals for the next contract term?

City Response:

Not applicable to determining award. However, the goal is to deliver timely quality transit service that embodies effectiveness and efficiency in performance and cost.

Vendor Question No. 113:

What does the City wish to accomplish over the next decade for these services?

City Response:

Not applicable to determining award. Corona wishes to continue to deliver responsive timely quality transit service.

Vendor Question No. 114:

Please provide the pricing pages in Microsoft Excel format.

City Response:

See Exhibit D – Form 60 Supplement A in Excel format in this Addendum #3

Vendor Question No. 115:

Please clarify who is responsible for purchasing fuel for the vehicles. Is there currently on-site fueling capabilities (either Gas or CNG)?

City Response:

Reference City Response to Vendor Question No. 40

City Modification No. 1

By this reference the following documents are attached here to and incorporated into RFP 18-006SB

Exhibit A - Update to Staff Requirements - RFP 18-006SB Addendum #3

Exhibit B1 - TC Executed Agreement - - RFP 18-006SB Addendum #3

Exhibit B2 - TC Executed Agreement 1st Amendment - RFP 18-006SB Addendum #3

Exhibit B3 - TC Executed Agreement 2nd Amendment - RFP 18-006SB Addendum #3

Exhibit C1 - Dec 2017 MMR - RFP 18-006SB Addendum #3

Exhibit C2 - Feb 2018 MMR - RFP 18-006SB Addendum #3

Exhibit C3 - Jan 2018 MMR - RFP 18-006SB Addendum #3

Exhibit C4 - Nov 2017 MMR - RFP 18-006SB Addendum #3

Exhibit C5 - Oct 2017 MMR - RFP 18-006SB Addendum #3

Exhibit C6 - Sep 2017 MMR - RFP 18-006SB Addendum #3

Exhibit D - Form 60 Supplement A - RFP 18-006SB Addendum #3

Exhibit E - Transit Area of 735 Corp Yard Building - RFP 18-006SB Addendum #3

Exhibit F - Revised Proposal Submission Checklist - RFP 18-006SB Addendum #3

Exhibit G1 - Manifests for Saturday February 24, 2018 - RFP 18-006SB Addendum #3

Exhibit G2 - Manifests for Wednesday February 21, 2018 - RFP 18-006SB Addendum #3

Should you have any additional questions or concerns, I may be reached at scott.briggs@coronaca.gov or at (951) 736-2369.

Thank you,

Scott Briggs

Purchasing Specialist V